



Communications to Principals Packet

Relevant Content for Counselors | 2023-24

March 13: Administrators and Supervisors Meeting, 3:30 – 5:30 p.m., Port Gardner A & B
March 26: School Board Meeting, 5:00 p.m., Board room A & B
April 18: Administrators and Supervisors Meeting, 3:30 – 5:30 p.m., Port Gardner A & B
April 23: School Board Meeting, 5:00 p.m., Board room A & B
April 30: Quarterly Regional Principals Meeting, 9:00 – 11:00 a.m. Region One, LOE, Region Two, SLE, Region Three, CHS
May 14: School Board Meeting, 5:00 p.m., Board room A & B
May 28: School Board Meeting, 5:00 p.m., Board room A &

June 11: School Board Meeting, 5:00 p.m., Board room A & B
June 21: Administrators and Supervisors Meeting, 11:00 – 1:00 p.m., Port Gardner A & B,
June 25: School Board Meeting, 5:00 p.m., Board room A & B

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, color, national origin, creed, religion, sex, sexual orientation, gender expression, gender identity, veteran or military status, the presence of any physical, sensory or mental disability or the use of a trained dog guide or service animal by a student with a disability.

Designated to handle inquiries about nondiscrimination policies are:
 Title IX/Civil Rights Compliance Officer – Chad Golden, cgolden@everettsd.org, 425-385-4109
 504 Coordinator – Dave Peters, dpeters@everettsd.org, 425-385-4063
 ADA Coordinator – Chad Golden, cgolden@everettsd.org, 425-385-4109
 Address: PO Box 2098, Everett WA, 98213



Response/Action Required

March 8, 2024

To: All Principals
From: Dr. Shelley Boten, Chief Academic Officer
Kay Fantin, Director of Everett Public Schools Foundation
Regarding: **Everett Public Schools Foundation – 30th Annual Benefit Event**

We are less than two weeks away from the Everett Public Schools Foundation's Annual Benefit Event! Is your team going to win the catered lunch? The three winning schools will be chosen for best attendance, one from each level, elementary, middle school, and high school.

We need your help to make this a HUGE success and reach our goal of \$100,000. We currently have received 300 RSVPs, and our goal is 400. Join us in your school spirit wear and show school pride.

Opening Night Premiere

"Sammy" a Rudy inspired story

March 14, at the Everett Civic Auditorium

Doors will open at 6:30 pm. Movie will start at 7:00 pm

- 1. Invite your school communities!** We are counting on all principals to have at least 10 guests in attendance. Invite your staff, volunteers, PTA, families, and community members!
- 2. PRIZE- Staff Lunch!** For each elementary, middle, and high school with the most staff in attendance, they will get a staff lunch provided by the Everett Education Association.
- 3. Register your Guests!** You can now reserve a seat for your guests. (Up to 10 people at a time) Please include their name and email so that they will get an email confirmation and select yourself as their Team Captain. If guests register themselves, be sure to tell them to select you as their Team Captain. *(I will have the ability to track who has registered as your guest if needed!)*
- 4. Check In table:** Once registered, each guest will get an email confirmation with a ticket. Guests should check in at the reception table when they arrive.
- 5. Emailed Invitation!** The Foundation sent you an email invitation the week of Jan. 8, for you to send out to your guests. It has a scripted message that you can edit to your liking.
- 6. What to wear:** We encourage you to wear your favorite team "Swag" to show off your team spirit.

Approved for Distribution:

Communications to Principals (03/08/2024)

Shelley Boten

Required Action:

- Share this information with your staff, volunteers, PTA, families, and community members
- If you have any questions about this event, or how to register please email [Kirsten Hansen](#) or call 425-385-4695.



Response/Action Required

March 8, 2024

To: All Middle and High School Principals and Assistant Principals
From: Dr. Shelley Boten, Chief Academic Officer
Regarding: **EPS Middle and High School Art Shows**

We are so proud to share our student-artists' work for display in our Everett Public School Community Resource Center! This year, we will have two remaining art shows to showcase student work at each level, one each for the high school and middle school art show. Artwork will be displayed for public viewing during each show. Students and their families are invited to view the artwork during public viewing times. 7:30 a.m. - 4:30 p.m. Monday through Friday at the Community Resource Center.

Please note that we have a date change for the MS Art Show.

Because your students will be receiving awards and honors, we request that building principals attend the respective Award Reception for your level. We have worked collectively to help champion the arts in EPS, and when a principal is there to recognize the accomplishments of their scholar-artists, it is incredibly impactful to both students and families. Much like honoring and celebrating our student-athletes, we want our artists to feel valued and recognized, as well.

High School Art Show - April 11 – May 2

- Artwork & Forms Due March 8
- **Art Show Award Reception – May 2, 2024, 6:00 -7:30 p.m.**

Middle School Art Show May 9 – June 7

- Artwork & Forms Due April 12
- **Art Show Award Reception – June 6, 2024, 6:00 – 7:30 p.m.**

Required Action:

Please add these dates to your calendars, and plan to attend to celebrate and honor your students.

Approved for Distribution:

Shelley Boten



Response/Action Required

March 8, 2024

To: High School Principals and Assistant Principals
From: Kalle Spear, Director of Secondary Instruction
Regarding: **The 2024 Congressional Art Show**

Congressman Rick Larsen has announced the 2024 Congressional Art Competition is now open for High School students in the Second Congressional District. See below for details:

Larsen Invites Second District Students to Participate in 2024 Congressional Art Competition

EVERETT, WA - Rep. Rick Larsen (WA-02) is inviting high school-aged students who live or attend school in Washington's Second Congressional District to showcase their artistic talents in [the 2024 Congressional Art Competition](#).

All art entries must be original in concept, design and execution. Art submissions and forms are due to Larsen's office no later than **Monday, April 8, at 5:00 p.m. PT**. Interested students can find details and a full list of contest rules on [Larsen's website](#).

"I am encouraging the many gifted young artists in Northwest Washington to submit their artwork to the 2024 Congressional Art Competition," said Larsen. "I am excited to see this year's submissions and highlight the talent Washington's Second Congressional District has to offer."

The U.S. House of Representatives holds the annual high school visual art competition to encourage and recognize artistic talent in each congressional district. Since 1982, hundreds of thousands of students nationwide have participated in the Congressional Art Competition. In 2023, Oak Harbor High School's Mattie Jones won the districtwide competition with her piece, ["Lost in Creativity,"](#) which has been on display in the U.S. Capitol for the past year.

How to Participate

The Congressional Art Competition is open to all high school-aged students (grades 9-12) who live or attend school in the Second District; students can verify whether they are Second District residents or attend school in the district [here](#). Interested students can find details and a full list of contest rules on [Larsen's website](#).

Entry forms must be signed by the student, a parent or guardian, and a school faculty member; [the form can be accessed here](#). Forms and art submissions are due by **Monday, April 8, at 5:00 p.m. PT**. Forms can also be mailed or delivered with art pieces to Larsen's Everett office:

Office of Rep. Rick Larsen - Everett

Re: Art Competition
Wall Street Building
2930 Wetmore Avenue, Suite 9F
Everett, WA 98201

Approved for Distribution:

Shelley Boten

Contact Larsen's District Office for More Information

Students needing assistance in delivering their artwork to Larsen's office can contact Makennah Little in Larsen's office via phone at 425-252-3188 or via email at <mailto:Makennah.Little@mail.house.gov>. Participants will be honored at a ceremony at the U.S. Capitol in Washington, D.C., later this year. Plans for a district celebration will be announced soon.

For more information on the 2024 Congressional Art Competition, visit <https://larsen.house.gov/helping-you/2024-art-competition.htm>.

A colorful poster for the 2024 Congressional Art Competition. The background is white with vibrant, abstract watercolor splashes in shades of pink, blue, yellow, and green. In the top left corner is a circular logo for Rep. Rick Larsen, Washington's Second Congressional District. The main title "2024 Congressional ART COMPETITION" is centered, with "2024" in a large, bold, black font, "Congressional" in a blue script font, and "ART COMPETITION" in a bold, black, sans-serif font. Below the title, the text reads: "Rep. Rick Larsen (WA-02) invites all high school-aged students to participate in an annual art competition organized by the U.S. House of Representatives." This is followed by "WHO CAN PARTICIPATE: High school-aged students who live or attend school in Washington's Second Congressional District." and "WHAT ART IS ALLOWED: Accepted mediums include paintings, drawings, collages, prints, mixed media, computer-generated art and photographs." At the bottom, it says "For more information, please contact Rep. Larsen's office at 425-252-3188." and a white box contains the text "DEADLINE TO SUBMIT ART: MONDAY, APRIL 8TH".

2024
Congressional
ART COMPETITION

Rep. Rick Larsen (WA-02) invites all high school-aged students to participate in an annual art competition organized by the U.S. House of Representatives.

WHO CAN PARTICIPATE: High school-aged students who live or attend school in **Washington's Second Congressional District.**

WHAT ART IS ALLOWED: Accepted mediums include paintings, drawings, collages, prints, mixed media, computer-generated art and photographs.

For more information, please contact Rep. Larsen's office at **425-252-3188.**

DEADLINE TO SUBMIT ART:
MONDAY, APRIL 8TH

Required Action:

Forward this information to your art teachers and other staff members who can share with students.

Approved for Distribution: _____



Shelley Boten



Response/Action Required

March 8, 2024

To: Middle School Principals and Counselors
From: Anthony Anderson, Director of CTE, STEM Partnerships and Choice Programs
Regarding: **June CTE Career Con**

The CTE Department is piloting our first middle school career and trade fair – **CTE Career-Con!** In partnership with a sponsorship from Boeing, we will be bringing 200 sixth grade students together to learn about careers in a hands-on environment and will be making connections between those careers and future CTE courses they may want to take.

Currently, we have over a dozen representatives from careers and trades in our area confirmed and hope to have more by the end of the month.

CTE Career-Con will be held:

- Tuesday, June 4
- 9:15am – 1:15pm
- Gateway Middle School
- Attendance will be limited to sixth grade students only
- Lunch and transportation will be provided

With this being a pilot year, space is limited to a maximum of 40 students for each middle school. To make this a success, please:

- Choose a point person as a contact at your school to coordinate with CTE. This person will be the main contact to collect names and information of:
 - students you think would be a good fit and should attend.
 - students who hear about the event on their own and want to attend.
- Ensure your office manager puts a request into Trip Tracker for:
 - 1 bus (40 students and any adults who may be attending)
 - 9:00am arrival time at Gateway Middle School
 - 1:20pm departure time from Gateway Middle School
 - School office manager to contact [ShamaDesarda](#) (ext 4073) in CTE Office for budget code
- Review the CTE Career-Con website <https://www.everettsd.org/Page/42466>, which includes a promo video, our flyer, and a link to our student interest form and determine how you would like to share this information with your sixth grade students.

Required Action:

- Email your CTE Career-Con point of contact to [Susan McCoard](#) by March 29
- Coordinate with your counselors to determine how you would like to communicate this event to students, and which students, if any, you would particularly like to ensure are included
- Ensure your Trip Tracker request is inputted by March 29
- Email [Susan McCoard](#) with any questions

Approved for Distribution:

Shelley Boten